

COVID-19 ACTION PLAN FOR THE FLAGSTAFF HOME & GARDEN SHOW April 16, 17 & 18, 2021

The Health & Safety of Everyone attending or exhibiting at this event is our concern. Therefore, we are implementing strict physical distancing procedures as well as a detailed and thorough Public Health & Safety Plan.

The purpose of this plan is to outline and describe the procedures implemented to safely host this show. This show will follow all requirements set forth in Governor Ducey's retail guidelines. All guidelines have been drawn directly from the CDC, World Health Organization (WHO), and Arizona Department of Health Services and Governmental Guidelines.

This show will be in compliance with the current regulations and mandates put forth by Arizona Health and Government officials and adhere to the following guidance:

- Health screening and temperature checks for all Show employees, support staff and attendees. Anyone with a temperature of 100.4 and above will be denied entry.
- All guests, staff, support staff and vendors when inside the event will wear face coverings. On site personnel will assist in the enforcement of this policy.
- Complimentary hand sanitizer stations will be provided throughout the Show.
- Operating with reduced capacity based on the useable square footage of the venue. Special attention to limiting where vendors and guests can congregate when possible.
- Physical distancing will be encouraged throughout the show.
- A complimentary disposable facemask will be provided, if needed, to attendees prior to entering the facility upon request while supplies last.
- Signage will be displayed to educate and remind guests and staff of "COVID-19 Prevention of Spread", as well as CDC guidelines and proper care techniques.
- In order to maintain physical distancing, limited booth workers are permitted to work on Show days. Show Management may make exceptions if the booth workers are co-habiting in the same household.

- Physical distancing of at least 6 feet will be monitored when entering the Show.
- Show management will alter policies and procedures based on trends and mandates set forth by local, state, and National Government and health officials.
- Everyone will be asked to wash hands frequently with soap and water for at least 20 seconds. Or use 60% alcohol- based hand sanitizer often & instructions will be posted.
- We ask that anyone feeling ill, showing any cold/flu like symptoms and/or have a temperature of 100.4 or more, do not attend the Home Show.
- Always sneeze &/or cough into a tissue and immediately throw the tissue into the trash, then wash your hands.
- We will suggest not taking any printed material, rather, offer the vendor your email address to receive their information electronically.
- We recommend not taking any gifts or goodies from any booth space. If attendees must, vendors will sanitize the gift and wear gloves.
- We recommend everyone use their own pen to fill out any forms. If the form is digital, we suggest you verbally give your information to the vendor to input.
- Avoid physical contact including handshakes, high fives, fist pump, embraces, etc.
- Be mindful of everyone's personal space. Practice physical distancing of at least 6 feet.
- If you are at a higher risk of developing severe illness from COVID-19 or an individual in contact with higher-risk person do not attend the Show.
- If you have been in contact with someone who has tested positive for COVID-19 in the last 14 days, or has exhibited symptoms of COVID-19 within 14 days of the event, do NOT attend the Show.